

without consulting other students or instructors about specific problems (general questions and discussion is encouraged). Your scores will be automatically recorded when you complete assignments on any networked computer.

Merely getting the right answer to a homework problem is not the goal: Learning the concepts is the goal. You should know *why* these answers are correct, but to learn the concepts you should *also*

- (1) try alternative solutions to correctly solve problems,
- (2) try alternative solutions which incorrectly solve problems, and know *why* they're wrong, and
- (3) visualize how the solutions might be applied in the laboratory, home, or industry (this will help you recognize when the problem solution is appropriate).

Extra Credit will be used as a reason to “boost” grades that are close to the next higher letter grade at the end of the semester. If 80 is the cutoff for a “B”, 78 or 79 is a “C” but extra credit may prove to me that you deserve the higher grade. Extra Credit can be earned by submitting solutions to end of chapter problems for the assigned readings, by visiting and reporting on chemistry web sites that are related to what we study (links are provided on the CHM020 home page), or by doing Practice Questions or other activities at the Text Web Site (see above). A small extra credit bonus will be awarded for attendance, which will be recorded daily.

Tutors: Student tutors will be available at the Ability Development Center, 150 Beekey Hall (web: <http://www.kutztown.edu/academics/tutoring/index.htm>, call ext. 3-4207 or email tutor@kutztown.edu).

Special Needs: If you have already disclosed a disability to the Disability Services Office (215 Stratton Administration Building, phone 610.683.4108) and are seeking accommodations, please feel free to speak with me privately so that I may assist you. If you have an injury sustained during military service including PTSD or TBI, you are also eligible for accommodations under the ADA and should contact the Disability Services Office.

Laboratory: The lab experiment for each week is shown on the Lab Schedule. Instructions for each experiment are found in *D2L*. You must attend one two-hour laboratory session weekly. You must have a written excuse for absences in order to make up a missed lab; otherwise you will receive a zero for the missed session. You must arrange with your instructor to make up a lab within one week of missing it. You may want to supply your own safety goggles (available in the bookstore or hardware stores), but some are available in lab for student use. Students will not be allowed to work in the laboratory without goggles.

The laboratory (Boehm 302) will be open (when possible) for CHM 020 students to work on CAI and *D2L*. Stop by B315 if it's locked. Instructors will often be available in the lab before the official session begins.

Grading:

Component Weightings:

Test I, II and III: 45%
Final Exam: 15%
D2L Assignments: 10%
Lab: 30%

Test Grade Cutoffs

A	90-100% **	** of highest score
B	80-90%	
C	70-80%	
D	60-70%	

Final Grades: A: 90-100%; B: 80-90% ; C: 70-80% ; D: 60-70% (or vote on “plus” system).